

Ivy School Board Meeting Minutes

26 NE Morris St. Portland, OR

April 25, 2016

5p-6p Regular Meeting

6p-730p Executive Session

Present: Kari Wax, Colleen Roberts

Absent: Lisa Larpenteur, Alby Salsa, Billy Ladd

Administration Present: Liz Caravaca (arrived 5:17pm), Amy Stuhr (arrived at 5:25pm)

Audience: Tom Lux, Laura Sciortino

5:11pm: Kari called meeting to order. Board does not have a quorum, therefore meeting minutes approval have been tabled. In addition, no decisions or voting will be made during the meeting.

5:12pm: No Treasurer report Lisa absent. Will review treasurer report at May meeting.

5:13pm: Leadership update when Liz arrives.

5:14pm: Board Contributions. Discussion about flat fee (\$500-\$1000) then fundraise or contribute a service that brings funds to Ivy. Discussed monthly contribution vs one-time flat fee. Discussed if board contributions should go directly to annual fund. Discussed adding to by-laws. Further discussion with all members at May board meeting.

5:19pm: School calendar 2016-17 review. Unable to vote and approve due to lack of quorum.

5:20pm: Leadership Update Highlights delivered by Liz: Testing (Smarter balanced and Oaks) is happening. Ivy had very few students opt out of testing this year. New IT services in process. New app called Go Guardian is being installed (filter app). PACE will be touring both campuses for risk assessment. Teacher letter contracts have

been sent to lawyer. Contracts should be available by next week. Lead teacher reviews are mostly completed.

5:27pm: Board email. Email needs to be monitored. Discussed the possibility of having messages forwarded to all board members.

5:31pm: Reviewed 2016-17 Ivy school councils. Liz wants to involve parents, students, teachers, board members in the councils. Some possible councils; Equity, Wellness, Safety, Policy, Community Engagement).

5:45pm: Review community Wellness Policy draft. Table until quorum is present.

5:47pm: Liz update on summer camps. Raquel is coordinating the camps. Camps will run most of July and August. Leadership team would like to be off all of July and first two weeks of August. Liz has asked if the board can be emergency contacts during this time camps are in session. Emergency contact most likely would not require being on campus, unless the emergency warrants in-person presence. At this time Colleen and Kari have other commitments and feel they cannot be reliable contacts. Colleen will contact Alby and Lisa and update them on how Liz sees the role of emergency contact.

6:00pm: Public comment: Laura asked, “Are the councils in lieu of vision group?” Liz responded, “Councils would be in addition to vision group”. Laura made a comment that she would like to see the website updated regularly. The school calendar does not have board meetings on it, along with some other school activities. Colleen commented, “ I have been posting board meeting minutes to 2016 heading. I can see the minutes and headline on the website frame, but for some reason it is not carrying over to the visible website for the public to view”, also I cannot add information to the calendar”. Colleen asked for guidance on why it is not visible—Liz will connect her a parent that can help.

6:07pm: Meeting adjourned.

Executive Session:

Present: Kari Wax, Colleen Roberts, and Liz Caravaca.

6:09pm: Meeting called to order.

ORS 192.660 (2)(i) : To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Reviewed and discussed Director Self Evaluation, Employee Feedback Survey, Board, Finance, and Leadership Survey. Discussed achievements, challenges, and goals for 2016-17 school year.

7:44pm: Meeting adjourned.