

**Ivy School Board of Directors  
Regular Meeting Minutes  
4212 NE Prescott St. Portland, OR  
September 26, 2016**

Present: Colleen Roberts, Rob Coleman  
Administration present: Liz Caravaca, Amy Stuhr, Dave Coffman  
Absent: Lisa Carpenter, Kari Wax

Audience: Rachel Monahan, Shannon Grabowski, Corrie Ragaway, Ashley Weber, Vanessa Todd-Holmes, Lisa VanClock, Jenn Fallo, and Erica Morris.

**5:08pm.** Meeting opened by Rob Coleman. Announced Kari Wax has resigned from the board effective today. Rob moves to approve August meeting minutes, Colleen seconds. Motion carries.

**5:10pm.** Treasurer report. Lisa absent, Dave Coffman will report. Highlight process improvement. Dave suggests having bookkeeper with oversight. Generate monthly reports reflecting financials. Currently using quickbooks which is fine for Ivy needs. Working on audit. Deadline is December 1st.

**5:17pm.** Leadership update delivered by Liz Caravaca. Ivy has moved to a trimester billing for aftercare. Pacific Continental-ACH has been streamlined. Equity meeting will follow tonight's board meeting. Hired two new teachers. Crystal- LE and Jenny-MS math. Hired two administrative assistants, Cassandra and Dakota. Anne O'Neil and Amy Stuhr have a title change from Student Support Services to Campus Support Coordinators. Working on DERS: validity/reliability—coaching/supportive reflective tool. Data analysis for academic achievement and growth. School improvement plan to be turned in on Friday. Ivy celebrated International Peace Day.

**5:35pm.** Policies. Still working with Peggy at OBSA. Policies are not ready to be adopted.

**5:40pm.** ED evaluation-tabled until October board meeting.

**5:41pm.** Website issues. Currently access is not available to post on website. Colleen will post board meetings/agenda on google groups, Ivy Facebook page and paper copy on both campuses. Please note the calendar for board meeting through August 2017 are posted at both campuses. Minutes are available to the public at the Prescott Campus. Meeting minutes are in the board binder located in the hallway outside of the main office.

**5:45pm.** Public comment. Multiple comments from the audience regarding Kari Wax, former Board Chair. Although Kari resigned from the board, all comments were concerns about Kari's private business, Tiny Revolution Montessori. Rob Coleman spoke to the fact that Ivy School has no crossover or conflict of interest with Kari's school.

**5:57pm.** Meeting adjourned.